

Welcome to our University Library

Registration

If you wish to borrow items from the library, you have to register personally in order to obtain a library card. Students may use their Student card as library card after their registration.

On your card is a barcode which you will need to administer your user account, e.g. for placing a hold or the renewal of the loan period, and for using the internet at our work stations.

To do so, a password is required, too. The initial password is your date of birth (DDMMYY).

The password can be changed at any time.

Loan period

The loan period for books is 28 days. It can be extended up to four times, if no one else placed a hold. DVDs and books including CD-Rom's can be borrowed for two weeks.

In order to extend loan periods one has to access the personal library account via the online catalogue.

Returning items is easy, if the library is closed, use the book return bins in the lobby.

Charges

No charge is made for borrowing items from the Library providing it is returned before the due date. Fines and charges are levied for late returns and lost or damaged items.

For late items, the charges are:

1st overdue notice: 2,00 € per item

2nd overdue notice: 5,00 € per item

3rd overdue notice: 10,00 € per item

1,50 € for items requested by Document Delivery (interlibrary loans).

For lost or damaged items, you will be required to pay the cost of replacing the item(s) plus an administration charge of up to 27,50 € per item.

Online catalogue

The Online Public Access Catalogues (OPAC) of our libraries can be searched via the internet. The user interface is available in English, too.

The Catalogue contains books, journals, films and other media.

In addition to printed resources it offers a great number of electronic journals and e-books.

Due to license regulations, remote access to most electronic publications is limited to University students and staff.

When you're in the library you may access the OPAC from the work stations. In case an authentication is required, please fill in the number on your University ID card (which is your "Bibliotheksbennutzernummer") and your password.

After authentication it is possible to search the world wide web or to read licensed e-publications.

How to find a book

Each catalogue entry contains the shelf number of the book (in German: Signatur) which helps you to locate the book. The shelf numbers correspond with the Library classification system. It is divided into subjects and their sub-categories (class number).

In each sub-category the books are shelved by accession order, so you'll find the latest acquisitions of a sub-category at its end.

An example: WW 803-158

WW – Water and Waste management (subject)

803 - Hydrology (class number)

158 - accession number (sequential)

One of the advantages of this system is that you'll find books on the same topic close to each other.

Electronic books and journals

Free e-journals and those we are subscribing to are indexed in the OPAC.

A large amount of German language Springer e-books have also been added to our online catalogue, and the number of e-resources by other publishers is continuously growing.

For more information on e-books take a look at our e-books page, here you'll read more about other collections that might be useful for you.

Please note, remote access to e-journals and e-books is available for students and University staff.

The ZKI web pages provide information on how to get access via Cisco VPN Client, WebVPN or Shibboleth.

Interlibrary loan

(This service is only available in Magdeburg)

Interlibrary loan is an option if you can not find a book in our catalogue. Before placing an order, check the online catalogues of other libraries in Magdeburg. Contact our librarians if you're interested in interlibrary loan.

Please note that you have to open up an account and to pay fees in advance.

Visit us:

Hochschulbibliothek
Breitscheidstrasse 2, Haus 1
39114 Magdeburg

Phone: 0391/8864333

E-Mail: bibliothek@hs-magdeburg.de

Hochschulbibliothek

Osterburger Strasse 25, Haus 1
39576 Stendal

Phone: 03931/21874880

E-Mail: bibliothek@stendal.hs-magdeburg.de

Our website:

<http://www.bibliothek.hs-magdeburg.de/>

URLs of our Online-Catalogues:

OPAC Magdeburg:

<https://opac.lbs-magdeburg.gbv.de/LNG=DU/DB=3/>

OPAC Stendal:

<https://opac.lbs-magdeburg.gbv.de/LNG=DU/DB=5/>

Opening hours (during semester):

Magdeburg		Stendal
10.00 -19.00	Monday	09.00 -19.00
09.00 -19.00	Tuesday	09.00 -19.00
09.00 -19.00	Wednesday	09.00 -19.00
09.00 -19.00	Thursday	09.00 -19.00
09.00 -20.00	Friday	09.00 -17.00
10.00 -14.00	Saturday	closed

Stay up to date with our RSS feeds or newsletter, which can be found at our website.

Notes: