

Information on Data Collection and Processing in the **Erasmus Programme - Incoming Students**

1. Name and contact details of the data controller and data protection officer

Magdeburg-Stendal University of Applied Sciences
International Office
Breitscheidstr. 2
D-39114 Magdeburg
email: international@hs-magdeburg.de

Regulatory data protection officer:
Dr. Harald von Bose
Leiterstraße 9
39104 Magdeburg
E-Mail: poststelle@lfd.sachsen-anhalt.de

Representative:
Prof. Dr. Holger Schanz
Breitscheidstr. 2
D-39114 Magdeburg
E-Mail: holger.schanz@hs-magdeburg.de

2. Collection and storage of personal data plus their type, purpose and use

Your personal data will be collected solely for the purposes of processing your application, providing support before, during and immediately after your study placement at Magdeburg-Stendal University of Applied Sciences, and for providing information by the Department of International Affairs of Magdeburg-Stendal University of Applied Sciences, for example via a regular newsletter for incoming Erasmus students:

The data will be processed in accordance with Article 6 (1) (1) (a) of the GDPR on the basis of the declaration of consent conferred by you.

The personal data collected from you will be deleted or locked as soon as the purpose for storing them no longer applies. The data may be stored beyond this period if provided for by the European or national legislator in regulations, laws or other directives enacted by the EU to which the data controller is subject. The data shall also be locked or deleted if a storage period prescribed by one of the standards mentioned expires, unless it is necessary to continue to store the data in order to conclude or fulfil a contract.

Furthermore, the general privacy statement, which can be viewed here, also applies:

<https://www.hs-magdeburg.de/hochschule/leitung-und-gremien/gremien-und-beauftragte/datenschutzbeauftragter/grundsaeetze-fuer-die-verarbeitung-personenbezogener-daten-an-der-hochschule-magdeburg-stendal.html>

3. Transfer of Data to Third Parties

Your personal data will not be passed to third parties for any other purpose than those listed below. To the extent required in accordance with Article 6 (1) (1) (b) of the GDPR for the implementation of the legal relationship with you, your personal details will be passed to third parties. In particular this includes their transfer to the National Agency for EU Higher Education Cooperation in the DAAD and the European Commission for the purposes of monitoring and implementing the Erasmus Programme at Magdeburg-Stendal University of Applied Sciences. The data so passed on to third parties may only be used by them for the specified purposes.

4. Rights of Individuals Concerned

You are entitled,

- pursuant to Article 7 (3) of the GDPR to withdraw your consent at any time vis-à-vis the above-mentioned data controller. The consequence of this will be that the data processing that is based upon this consent may no longer be continued in future;
- pursuant to Article 15 of the GDPR to request information about the personal data concerning you processed by the above-mentioned data controller. In particular, you may request information about
 - the purposes of processing, - the category of the personal data,
 - the categories of recipients to whom your data have been or will be disclosed,
 - the planned duration of storage, or, if it is not possible to provide specific information about this, criteria for determining the duration of storage,
 - the existence of a right to correction, deletion, restriction of processing or objection, - the existence of a right to complain,
 - the origin of your data, if these were not collected by the above-mentioned data controller,
 - and to request information about the possible existence of automated decision-making including profiling and where necessary meaningful information on their specifics;
- pursuant to Article 16 of the GDPR to request the immediate correction or completion of incorrect or incomplete stored data concerning you by the above-mentioned data controller;
- pursuant to Article 17 of the GDPR to request the deletion of the stored data concerning you by the above-mentioned data controller. This does not apply if
 - for processing in connection with exercising the right to freedom of expression and information,
 - for fulfilling a legal obligation to which the data controller is subject,
 - for reasons of public interest, - to assert, exercise or defend legal rights, or
 - for archiving purposes in the public interest, scientific or historical research purposes or for statistical purposes in accordance with Article 89 (1) of the GDPR, where the deletion of the data would be likely to either preclude or seriously impair the objectives of this processing,it is necessary to continue to store the data;
- pursuant to Article 18 of the GDPR to request that the processing of your personal data be restricted under the conditions listed therein;

- pursuant to Article 20 of the GDPR, under the conditions listed therein, to obtain the personal data that you have provided to us in a structured, common and machine-readable format or to have them transmitted to another data controller and 3

- pursuant to Article 77 of the GDPR, without prejudice to any judicial remedy or other remedy under administrative law, to make a complaint. The responsible regulatory authority is: Saxony-Anhalt State Representative for Data Protection and Freedom of Information, Postfach 1947, D-39009 Magdeburg.

5. Duty of Cooperation

In accordance with the above-mentioned legal provisions and regulations you are not obliged to provide your data if you make an application. However, if you do not share / make available the data to the above-mentioned data controller, the following consequences will ensue: **Any further processing of your application, enrolment at Magdeburg-Stendal University of Applied Sciences and support from the Department of International Affairs will not be possible.**

If your personal details are processed on the basis of legitimate interests pursuant to Article 6 (1) (1) (e) of the GDPR, you have the right, in accordance with Article 21 of the GDPR, to file an objection to the processing of your personal details, if there are reasons for this arising from your specific situation.

If you wish to make use of your right of objection, it is sufficient to send an email to the above mentioned data controller.

6. Right of Objection

If your personal details are processed on the basis of legitimate interests pursuant to Article 6 (1) (1) (e) of the GDPR, you have the right, in accordance with Article 21 of the GDPR, to file an objection to the processing of your personal details, if there are reasons for this arising from your specific situation.

If you wish to make use of your right of objection, it is sufficient to send an email to the above mentioned data controller.