

Information on Data Collection and Processing in the Erasmus Programme

1. Name and contact details of the data processing entity and data protection officer

Data processing entity:

Magdeburg-Stendal University of Applied Sciences
International Office
Breitscheidstr. 2
D-39114 Magdeburg, Germany
email: international@hs-magdeburg.de

Data protection officer:

Dr. Harald von Bose
Leiterstraße 9
39104 Magdeburg
E-Mail: poststelle@lfd.sachsen-anhalt.de

Representative:

Prof. Dr. Holger Schanz
Breitscheidstr. 2
D-39114 Magdeburg
email: holger.schanz@hs-magdeburg.de

2. Collection and storage of personal data plus their type, purpose and use

Your personal data are collected solely for the purposes of processing and administering your application for the Erasmus Programme, your Erasmus study period abroad and your Erasmus grant, as well as for information processes in connection with this by the International Office. The data are also, without prejudice to the possibility of passing them on to the authorities responsible for inspection and auditing in accordance with EU law (European Court of Auditors and the European Anti-Fraud Office (OLAF)), solely processed in connection with the implementation and monitoring of the agreement by Magdeburg-Stendal University of Applied Sciences, the National Erasmus Agency of Germany (NA DAAD) and the European Commission

In the context of your application / registration your personal data will be processed in accordance with Article 6 (1) (1) (a) of the GDPR. In the event of a positive outcome and funding, your personal data will be processed in accordance with Article 6 (1) (1) (b) of the GDPR.

The personal data collected from you will be deleted or locked as soon as the purpose for storing them no longer applies. The data may be stored beyond this period if provided for by the European or national legislator in regulations, laws or other directives enacted by the EU to which the data controller is subject. The data shall also be locked or deleted if a storage period prescribed by one of

the standards mentioned expires, unless it is necessary to continue to store the data in order to conclude or fulfil a contract.

Furthermore, the general privacy statement, which can be viewed here, applies:

<http://www.h2.de/dsg>

3. Transfer of Data to Third Parties

Your personal data will not be passed to third parties for any other purpose than those listed below. To the extent required in accordance with Article 6 (1) (1) (b) of the GDPR for the implementation of the legal relationship with you, your personal details will be passed to third parties. In particular this includes:

- the responsible person(s) at the Department (ECTS/Departmental Coordinator, Study Coordinator, Examination Board) for the purpose of conducting the selection process and the academic mentoring (recognition process)
- the host institution, at which you spent your study period (also further institutions if initially selected as host institutions but later being no longer eligible) for the purpose of the organisational preparation and implementation of the study period abroad
- the National Erasmus Agency of Germany in the DAAD and the European Commission for the purposes of monitoring the implementation of the Erasmus Programme at Magdeburg-Stendal University of Applied Sciences.

The data so passed on to third parties may only be used by them for the specified purposes.

4. Rights of Individuals Concerned

You are entitled,

- pursuant to Article 7 (3) of the GDPR to withdraw your consent at any time vis-à-vis the above-mentioned data processing entity. The consequence of this will be that the data processing that is based upon this consent may no longer be continued in future.
- pursuant to Article 15 of the GDPR to request information about your personal data processed by the above-mentioned data processing entity. In particular, you may request information about
 - the purposes of processing,
 - the category of the personal data,
 - the categories of recipients to whom your data have been or will be disclosed,
 - the planned duration of storage, or, if it is not possible to provide specific information about the duration, criteria for determining the duration of storage,
 - the existence of a right to correction, deletion, restriction of processing or objection,
 - the existence of a right to complain,
 - the origin of your data, if these were not collected by the above-mentioned data processing entity,
 - and to request information about the possible existence of automated decision-making including profiling and where necessary meaningful information on their specifics.

- pursuant to Article 16 of the GDPR to request the immediate correction or completion of incorrect or incomplete stored data concerning you by the above-mentioned data processing entity.
- pursuant to Article 17 of the GDPR to request the deletion of your stored data by the above-mentioned data processing entity. This does not apply if it is necessary to continue the storage of the data
 - for processing in connection with exercising the right to freedom of expression and information,
 - for fulfilling a legal obligation to which the data processing entity is subject,
 - for reasons of public interest,
 - to assert, exercise or defend legal rights, or
 - for archiving purposes in the public interest, scientific or historical research purposes or for statistical purposes in accordance with Article 89 (1) of the GDPR, where the deletion of the data would be likely to either preclude or seriously impair the objectives of this processing.
- pursuant to Article 18 of the GDPR to request that the processing of your personal data be restricted under the conditions listed therein.
- pursuant to Article 20 of the GDPR, under the conditions listed therein, to obtain the personal data that you have provided in a structured, common and machine-readable format or to have them transmitted to another data processing entity and
- pursuant to Article 77 of the GDPR, without prejudice to any judicial remedy or other remedy under administrative law, to make a complaint. The responsible regulatory authority is: Landesbeauftragte für Datenschutz und Informationsfreiheit Sachsen-Anhalt, Postfach 19 47, 39009 Magdeburg.

5. Duty of Cooperation

In accordance with the above-mentioned legal provisions and regulations you are not obliged to provide your data if you make an application. However, if you do not share / make available the data to the above-mentioned data processing entity, the following consequences will ensue: **It will not be possible to apply for acceptance to the Erasmus+ programme.**

In accordance with the above mentioned legal provisions and regulations, you are obliged to provide your data in the event that you are selected and funded. However, if you do not share / make available the data to the above-mentioned data processing entity, the following consequences will ensue: **Further processing of the application and support within the Erasmus+ programme is not possible. You will therefore not be able to participate in the programme.**

6. Right of Objection

If your personal details are processed on the basis of legitimate interests pursuant to Article 6 (1) (1) (e) of the GDPR, you have the right, in accordance with Article 21 of the GDPR, to file an objection to the processing of your personal details, if there are reasons for this arising from your specific situation.

If you wish to make use of your right of objection, it is sufficient to send an email to the above mentioned data processing entity.