

BIBLIOTHEKSWEGWEISER

2. Etage 2nd floor



Fachliteratur

Fachkommunikation
Sozial- & Gesundheitswesen
Zeitschriften



Gruppenarbeitsbereich

Group work area



Multifunktionsdrucker

Printer



Information

Information

1. Etage 1st floor



Fachliteratur

Allgemeines
Natur- & Ingenieurwissenschaften
Wirtschaftswissenschaften
Gestaltung / Industriedesign
Musik
Kommunikationswissenschaften /
Journalismus
ICAA Library



Multifunktionsdrucker

Printer

Information Information

Opening hours (during semester)

Magdeburg		Stendal
09:00 - 22:00	Monday	09:00 - 19:00
09:00 - 22:00	Tuesday	09:00 - 19:00
09:00 - 22:00	Wednesday	09:00 - 19:00
09:00 - 22:00	Thursday	09:00 - 19:00
09:00 - 22:00	Friday	09:00 - 17:00
10:00 - 18:00	Saturday	closed

www.h2.de/bibliothek



Studieren im Grünen



Hochschule Magdeburg-Stendal
Bibliothek Magdeburg
Breitscheidstraße 2, Haus 1
39114 Magdeburg
Phone: (0391) 886 43 33
E-Mail: bibliothek@h2.de



Hochschule Magdeburg-Stendal
Bibliothek Stendal
Osterburger Straße 25, Haus 1
39576 Stendal
Phone: (03931) 21 87 48 80
E-Mail: bibliothek-stendal@h2.de

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Welcome to the
University Library

www.h2.de

Welcome to the University Library

Registration:

If you wish to borrow items from the library, you have to register personally in order to obtain a library card. Students may use their student card as a library card after their registration.

On your card is a barcode which you will need to administer your user account, e.g. for placing a hold or the renewal of the loan period, and for using the internet at our work stations.

A password is required for your library account. The initial password is your date of birth (DDMMYY). The password can be changed at any time.

Loan Period:

The loan period for books is 28 days. It can be extended up to five times if no one else has placed a hold. DVDs and books including CD-ROMs can be borrowed for two weeks.

In order to extend loan periods, please access your personal library account via the online catalogue.

Returning items is easy. If the library is closed, use the book return bins in the lobby.

Charges:

No charge is made for borrowing items from the library provided they are returned on or before the due date. Fines and charges are levied for late returns and lost or damaged items. For late items, the charges are:

- 1st overdue notice: 2.00 € per item
- 2nd overdue notice: 5.00 € per item
- 3rd overdue notice: 10.00 € per item

1.50 € for items requested by document delivery (interlibrary loans).

Online Catalogue:

The Online Public Access Catalogues (OPAC) of our libraries can be searched via the internet. The user interface is available in English, too.

The Catalogue contains books, journals, films and other media.

In addition to printed resources it offers a great number of electronic journals and e-books.

Due to license regulations, remote access to most electronic publications is limited to University students and staff.

When you're in the library you may access the OPAC from the work stations. In case authentication is required, please fill in the number on your University ID card (which is your "Bibliotheksbennutzernummer") and your password.

After authentication it is possible to search the world wide web or to read licensed e-publications.

How to find a book:

Each catalogue entry contains the shelf number of the book (in German: Signatur) which helps you to locate the book. The shelf numbers correspond with the Library classification system. It is divided into subjects and their sub-categories (class number).

In each sub-category, the books are shelved by order of acquisition, so you'll find the latest acquisitions of a sub-category at its end.

An example: WW 803-158

WW – Water and Waste management (subject)

803 - Hydrology (class number)

158 - accession number (sequential)

One of the advantages of this system is that you'll find books on the same topic close to each other.

Electronic books and journals:

Free e-journals and those we subscribe to are indexed in the OPAC.

A large number of German language Springer e-books have also been added to our online catalogue, and the number of e-resources by other publishers is continuously growing.

For more information on e-books take a look at our e-books page, here you'll read more about other collections that might be useful for you.

Please note, remote access to e-journals and e-books is available for students and University staff.

The ITM web pages provide information on how to get access via VPN or Shibboleth.

Interlibrary loan:

Interlibrary loan is an option if you cannot find a book in our catalogue. Contact our librarians if you're interested in an interlibrary loan.

Please note that you have to open up an account and to pay fees in advance.

Loans between our two branch libraries in Magdeburg and Stendal are free of charge.